

# Minutes

## Finance and Resources Committee

10.00am, Thursday 8 September 2022

### Present

Councillor Watt (Convener), Councillor Bruce, Councillor Doggart, Councillor Griffiths, Councillor Hyslop, Councillor Macinnes, Councillor Mumford, Councillor Nicolson, Councillor Neil Ross, Councillor Staniforth, and Councillor Younie.

### 1. Minutes

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#### Decision

- 1) To approve the minute of the Finance and Resources Committee of 16 June 2022 as a correct record.
- 2) To approve the minute of the Finance and Resources Committee of 14 July 2022 as a correct record.

### 2. Work Programme

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The Finance and Resources Committee Work Programme for September 2022 was presented.

#### Decision

- 1) To note the Service Director - Finance and Procurement would provide an update on Spend to Save projects in the next monitoring report and the annual outturn reports.
- 2) To otherwise to note the work programme.

(Reference – Work Programme of 8 September 2022, submitted.)

### 3. Rolling Actions Log

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The Finance and Resources Committee Rolling Actions Log for September 2022 was presented.

#### Decision

- 1) To agree to close the following actions:

- 4 – Granton Waterfront Phase 1 – Pre-Development Services – Delegated Authority Award of Contract
  - 6 – Business Bulletin
  - 7 – Revenue Budget 2022/27 - Progress Update
  - 9 – Award of Overnight Responder Service
  - 10 (1) – Cost of Living Crisis: Cost implications of motion approved by Council, 30 June
- 2) To note the Service Director - Finance and Procurement would circulate the letters to members, written from the Council Leader to the Scottish and UK Governments referred to in action 10 (2).
- 3) To otherwise to note the Rolling Actions Log.

(Reference – Rolling Actions Log of 8 September 2022, submitted.)

#### 4. Business Bulletin

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The Finance and Resources Committee Business Bulletin for September 2022 was presented.

##### **Decision**

To note the Business Bulletin.

(Reference – Business Bulletin of 8 September 2022, submitted.)

#### 5. Revenue Monitoring 2021/22 – outturn report Revenue Monitoring 2021/22 – outturn report

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The provisional 2021/22 revenue outturn position for the Council based on the unaudited annual accounts was presented. This position indicated an overall in-year underspend of £3.878m, with £2.628m of this sum previously approved in setting a balanced budget for 2022/23 and the remaining available sum was now earmarked to provide targeted one-off cost of living crisis support to affected households within the city.

##### **Decision**

- 1) To note that the provisional outturn position for 2021/22 showed an overall underspend of £3.878m and that this sum had been set aside in reserves, with £2.628m previously approved as a contribution towards balancing 2022/23's budget and the remaining available sum now earmarked to support the Council's response to the cost of living crisis.
- 2) To note the contributions to and from the General Fund in 2021/22 as detailed in the report by the Interim Executive Director of Corporate Services.

- 3) To note that the Housing Revenue Account was balanced after making a contribution of £8.653m towards in-year and future capital investment.
- 4) To note the intention to submit the audited annual accounts and annual auditor's report initially to the Governance, Risk and Best Value Committee and thereafter to the Finance and Resources Committee in October 2022, for approval.
- 5) To refer the report to the Governance, Risk and Best Value Committee as part of its workplan.

(Reference – report by the Interim Executive Director of Corporate Services, submitted.)

## **6. Treasury Management: Annual Report 2021/22**

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An update on Treasury Management activity in 2021/22 was presented.

### **Decision**

- 1) To note the Annual Report on Treasury Management for 2021/22.
- 2) To remit the report to Council for approval.
- 3) To refer the report to the Governance, Risk and Best Value Committee for scrutiny.

(Reference – report by the Interim Executive Director of Corporate Services, submitted.)

## **7. Accounts Commission: Local Government in Scotland – Financial Overview 2020/21**

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A summary was provided of the main issues and themes identified within the Accounts Commission's recently published Financial Overview 2020/21 and how these relate to the local context within Edinburgh.

### **Decision**

- 1) To note the report.
- 2) To refer the report to the Governance, Risk and Best Value Committee for scrutiny as part of its work programme.

(Reference – report by the Interim Executive Director of Corporate Services, submitted.)

## **8. Revenue Monitoring 2022/23 – month three position**

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The projected Council-wide revenue budget position for the year was outlined, based on analysis of the first three months' financial data and projections of income and expenditure for the remainder of the year.

### **Decision**

- 1) To note that, as of month three, an overall overspend of £5.627m was forecast.
- 2) To note the potential for further expenditure pressures to emerge during the remainder of the year, particularly in respect of the 2022/23 employee pay award and other inflationary uplifts, and the urgent need for pressures, savings delivery shortfalls and risks to be fully and proactively managed within all Directorates and the Health and Social Care Partnership.
- 3) To note the ongoing discussions with the UK and Scottish Governments around the provision of further funding to address in full significant additional costs expected to be incurred as part of the Council's response to the Ukraine crisis.
- 4) To note that, in light of the above, regular updates would continue to be provided to members of the Committee during the remainder of the year.
- 5) To refer the report to the Governance, Risk and Best Value Committee for scrutiny as part of its work programme.

(Reference – report by the Interim Executive Director of Corporate Services, submitted.)

## **9. Corporate Services Directorate: Revenue Budget Monitoring 2022/23 – Month Three position**

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A report set out the projected three-month revenue budget monitoring position for services delivered by Corporate Services Directorate and the Chief Executive's Office, based upon actual expenditure and income to the end of June 2022 and expenditure and income projections for the remainder of the financial year.

### **Decision**

- 1) To note that a favourable budget variance of £0.279m was forecast for services delivered by Corporate Services Directorate for 2022/23.
- 2) To note measures would continue to be progressed to fully deliver approved savings targets and to offset budget pressures to achieve outturn expenditure in line with the approved revenue budget for 2022/23.
- 3) To note the ongoing risks to the achievement of a balanced revenue budget projection for services delivered by Corporate Services Directorate.

(Reference – report by the Interim Executive Director of Corporate Services, submitted.)

## 10. 2022-32 Sustainable Capital Budget Strategy – Outturn 2021/22 and Revised Budget 2022/23

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The report provided capital expenditure and funding outturns for 2021/22, providing explanations for key variances.

### Decision

- 1) To note the 2021/22 unaudited capital outturn for the Council's General Fund and Housing Revenue Account.
- 2) To refer the report to the Governance Risk and Best Value Committee as part of its work programme.
- 3) To approve the revised capital budget strategy for the financial year 2022/23, as set out in Appendix 3 to the report by the Interim Executive Director of Corporate Services.
- 4) To note a further update on the Sustainable Capital Budget Strategy would be brought to Finance and Resources Committee in November 2022, with a focus on addressing the funding pressure identified in the report.
- 5) To note the Council's Prudential Indicators for the Revised Budget 2022/23, as set out in Appendix 5 to the report.

(Reference – report by the Interim Executive Director of Corporate Services, submitted.)

## 11. Revenue Budget 2022/27 - Progress Update

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An update was provided on the outcome of the most recent review of the Council's financial planning assumptions, resulting in an increased estimate savings requirement of £70.4m in 2023/24 and £152.9m by 2026/27. An update was also provided on the development of the Council's Medium-Term Financial Plan.

### Decision

- 1) To note the updates to financial planning assumptions set out in the report, resulting in increased overall estimated savings requirements of £70.4m in 2023/24 and £152.9m over the period to 2026/27 respectively.
- 2) To note the further risks outlined in the report, particularly those in respect of inflationary-linked pressures.
- 3) To note progress in the development of the Council's Medium-Term Financial Plan and the intention to present draft budget proposals for 2023/24 and broad programmes of activity to contribute towards future years' savings requirements at the Committee's meeting on 10 November 2022.

- 4) To refer the report to the Governance, Risk and Best Value Committee for scrutiny as part of its work programme.

(Reference – report by the Interim Executive Director of Corporate Services, submitted.)

## **12. Potential financial flexibilities to address pay-related pressures**

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An initial overview was provided of existing funding streams which were directly, or indirectly, linked to the delivery of national priorities and, as such, had been suggested as potentially addressing wider pressures related to the in-year and future impacts of the 2022/23 pay award.

### **Decision**

- 1) To note the the report and officers' initial assessment that the benefit of available flexibilities in addressing pay-related pressures, particularly in 2022/23, may be limited.
- 2) To note further engagement would be undertaken, as appropriate, with relevant service areas, COSLA and the Scottish Government to determine areas where spend in future years might subsequently be redirected to address pay-related pressures.

(Reference – report by the Interim Executive Director of Corporate Services, submitted.)

## **13. Resource Provision for Medium-Term Financial Plan**

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The Council required urgently to develop and deliver a Medium-Term Financial Plan to address the current projected budget gap not just for 2023- 24 but covering the next four years. A report set out the resource provision required to support this.

### **Motion**

- 1) To note the requirement for the Council to develop and deliver a Medium-Term Financial Plan to respond the financial challenge now facing it. This Plan would ultimately need to be approved by Council.
- 2) To note the resources required to enable this work.
- 3) To note that most of the resource required to support the development of a plan had been secured through the redeployment of existing internal staff.
- 4) In addition to the internal resource realigned, to note that the Interim Executive Director of Corporate Services, in consultation with the Finance and Resources Committee Convener under urgency provisions set out in paragraph 4.1 of the Committee Terms of Reference and Delegated Functions had approved the

waiver and extension of the contract for expert services to GatenbySanderson Ltd to provide specific capacity to lead this work.

- Moved by Councillor Watt, seconded by Councillor Griffiths

### **Amendment**

- 1) To note the requirement for the Council to develop and deliver a Medium-Term Financial Plan to respond the financial challenge now facing it. This Plan would ultimately need to be approved by Council.
- 2) To note the resources required to enable this work.
- 3) To note that most of the resource required to support the development of a plan had been secured through the redeployment of existing internal staff.
- 4) In addition to the internal resource realigned, to note that the Interim Executive Director of Corporate Services, in consultation with the Finance and Resources Committee Convener under urgency provisions set out in paragraph 4.1 of the Committee Terms of Reference and Delegated Functions had approved the waiver and extension of the contract for expert services to GatenbySanderson Ltd to provide specific capacity to lead this work.
- 5) To note that the report to Council must make clear the links between the yearly budget, set annually by the council, and the medium-term plan.
- 6) To note that any medium-term plan must include options to take full advantage of coming additional potential revenue streams including but not limited to transient visitor levy and workplace parking levy.

- Moved by Councillor Staniforth, seconded by Councillor Mumford

In accordance with Standing Order 22(12), the amendment was accepted as an addendum to the motion by Councillor Watt.

### **Decision**

- 1) To note the requirement for the Council to develop and deliver a Medium-Term Financial Plan to respond the financial challenge now facing it. This Plan would ultimately need to be approved by Council.
- 2) To note the resources required to enable this work.
- 3) To note that most of the resource required to support the development of a plan had been secured through the redeployment of existing internal staff.
- 4) In addition to the internal resource realigned, to note that the Interim Executive Director of Corporate Services, in consultation with the Finance and Resources Committee Convener under urgency provisions set out in paragraph 4.1 of the Committee Terms of Reference and Delegated Functions had approved the

waiver and extension of the contract for expert services to GatenbySanderson Ltd to provide specific capacity to lead this work.

- 5) To note that the report to Council must make clear the links between the yearly budget, set annually by the council, and the medium-term plan.
- 6) To note that any medium-term plan must include options to take full advantage of coming additional potential revenue streams including but not limited to transient visitor levy and workplace parking levy.

(Reference – report by the Interim Executive Director of Corporate Services, submitted.)

## 14. Enterprise Resource Planning Funding

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A report provided an update and financial overview on the Council's ERP (Enterprise Resource Planning) Programme and requested funding that was needed to support the required infrastructure upgrade and other potential ERP commitments on both the Finance, Procurement and Debt Management elements of the programme, along with highlighting the importance to complete it this financial year.

### Decision

- 1) To note the requirement for the Council to continue to move forward with the implementation tasks to bring all aspects of the ERP Programme in to live production, and that the R12 upgrade programme was planned to complete in this financial year.
- 2) To note in order to conclude this programme the report had set out the funding required to complete the necessary implementations.
- 3) To note the funding requested of £0.961m one off costs and £102k recurring costs were critical, as explained in the report, to ensure successful operational completion of both the Finance and Debt Management upgrades. This funding had been identified within the Corporate Services budget to meet these costs; however, there were resulting risks to funding the programme in this way that would require mitigating actions.
- 4) To note the programme management team would continue to apply strict financial monitoring controls and scrutinise any additional costs to keep the contingency spend to a minimum. Contingency funding not required would be returned.
- 5) To note the Council's Change Board actively monitored and tracked progress on all Council wide programmes ensuring that targeted action was taken should timelines, benefits or costings deviate from the original business case, including the ERP Programme.



- 6) To note that a Business Bulletin update would be provided when the project had commenced and funding secured, and if there were any issues experienced throughout the system upgrade.

(Reference – report by the Interim Executive Director of Corporate Services, submitted.)

## **15. Sustainable Procurement Strategy Annual Report - 2022**

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The Council's Sustainable Procurement Strategy 2020-2025 was approved by Committee on 5 March 2020. The Sustainable Procurement Annual Report provided the Committee with an update on the activity and outcomes that have been delivered through the Strategy from 1 April 2021 to 31 March 2022.

### **Decision**

- 1) To note the report and to approve the publication of the Sustainable Procurement Strategy Annual Report 2022.
- 2) To request a briefing on the Living Wage Employer/Living Wage City, including the percentage of contractors and suppliers currently paying the Living Wage and what percentage might be achievable as a goal, and which sectors were most likely to face issues with paying the Living Wage.

(References – Finance and Resources Committee, 5 March 2020 (item 12); report by the Interim Executive Director of Corporate Services, submitted.)

## **16. Award of Engineering Inspection Services**

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Approval was sought to award the Engineering Inspection Services to Zurich Insurance PLC (trading as Zurich Municipal), to commence in October 2022 for a period of five years with the option to extend at twelve-month intervals up to a total of 24 months, undertaken at the sole discretion of the Council at a total estimated value of £1,263,165.

### **Decision**

- 1) To approve the award of a contract for Engineering Inspection Services to Zurich Insurance PLC.
- 2) To approve the commencement of the contract in October 2022 for a period of five years with the option to extend at twelve-month intervals up to a total of 24 months with a total estimated value of £1,263,165.

(Reference – report by the Interim Executive Director of Corporate Services, submitted.)

## **17. Update on the implementation of the Construction Charter**

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A report provided an update on the Council's promotion of the commitments set out in the Construction Charter following its approval in August 2018.

### **Decision**

- 1) To note the ongoing work of the Council in promoting the Construction Charter Commitments.
- 2) To note that since the Construction Charter was fully embedded, a further implementation update was no longer required.

(Reference – report by the Interim Executive Director of Corporate Services, submitted.)

## **18. Edinburgh Living LLPs: Acquisition of Homes 2022/2023**

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Approval was sought for the intended transfer of a further 14 homes due to complete at the Council's Dumbryden development in 2022/2023, bringing the total number of mid-market rent homes approved through this route since 2019 to 514 homes.

### **Decision**

- 1) To agree the transfer of 14 homes constructed at Dumbryden as part the Council's housebuilding programme, from the Housing Revenue Account, to Edinburgh Living mid-market rent LLP, once completed in 2022.
- 2) To note the intention for Edinburgh Living to purchase 80 homes from the National Housing Trust Fruitmarket LLP.
- 3) To delegate authority to the Executive Director of Place to complete the purchase of homes on behalf of the Council as Member of the Edinburgh Living Mid-Market Rent LLP.
- 4) To note the requirement for the Council:
  - 4.1) To make available up to £4.9m from the Council Tax Discount Fund (CTDF) to support the purchase of homes at Fruitmarket at Market Value.
  - 4.2) To lend to the mid-market rent LLP to enable the purchase of all 94 homes.
  - 4.3) To provide corresponding capital advances from the Loans Fund based on a repayment profile using the funding/ income method, as set out in Appendix 1 to the report.
- 5) To refer the report to Council for approval.

(Reference – report by the Executive Director of Place, submitted.)

## **19. Lauriston Castle: Operational and Governance Arrangements**

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The governance arrangements for the Lauriston Castle Trust (LCT) were being reviewed and the outcome of this review would be reported to a future Committee meeting. Until such time as any changes to the governance arrangements were approved and implemented, Committee was asked to agree delegated authority to Council officers to take operational decisions on the basis of urgency and/or where the value of the action was up to £5,000.

### **Decision**

- 1) To note the information provided on the governance of the Lauriston Castle Trust and the operational arrangements in place for day-to-day decision making in respect of Lauriston Castle, its Gardens and wider Estate.
- 2) To agree the proposal to delegate authority to Council officers for day-to-day operational decisions (as set out in paragraphs 4.6.1 and 4.6.2 of the report by the Executive Director of Place).
- 3) To agree that all other decisions on the day-to-day operational arrangements for Lauriston Castle, its Gardens and wider Estate should be reported to the Finance and Resources Committee for approval until such time as new governance arrangements for LCT were implemented.

(Reference – report by the Executive Director of Place, submitted.)

### **Declaration of Interests**

Councillor Staniforth declared a financial interest in the above item as a previously paid performer at Lauriston Castle, left the meeting and took no part in the consideration of the item.

## **20. Millerhill Energy from Waste Plant Heat Offtake Unit**

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The report provided an update on the construction of the Macmillan Hub project following its conditional approval by Finance and Resources Committee on 3 March 2022. It provided details of North Edinburgh Arts (NEA) fundraising to date and requests approval to proceed with the work as planned in order to preserve the overall intended outcomes of the project.

### **Decision**

- 1) To agree to progress with the construction of the energy plant, noting that all the contractual conditions had been met.
- 2) To agree to the payment of sum totalling £5,200,000 to be paid for this construction.

- 3) To refer the report to Council for the approval of prudential borrowing required to make this payment.
- 4) To note that approval was also being sought by Midlothian Council in accordance with the Inter Authority to agreement that governs the Energy from Waste contract.

(Reference – report by the Executive Director of Place, submitted.)

## **21. Macmillan Hub - Update on Funding Position**

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Approval was sought for expenditure relating to capital works for the addition of plant/equipment at the Millerhill Energy from Waste facility that would enable the facility to provide heat to the Midlothian Energy Heat Network.

### **Decision**

- 1) To note the progress made with the project from the previous report to Committee on 3 March 2022.
- 2) To approve Option 3, as identified in the report, to forward loan fund the remaining project budget shortfall subject to the cost recovery arrangements being agreed with North Edinburgh Arts.

(Reference – report by the Executive Director of Place, submitted.)

## **22. Education and Children's Services Waiver Extension**

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A report provided an update on the construction of the Macmillan Hub project following its conditional approval by Finance and Resources Committee on 3 March 2022. It provided details of North Edinburgh Arts fundraising to date and requested approval to proceed with the work as planned in order to preserve the overall intended outcomes of the project.

### **Decision**

- 1) To note the progress made with the project from the previous report to Committee on 3 March 2022.
- 2) To approve Option 3, as identified in the report, to forward loan fund the remaining project budget shortfall subject to the cost recovery arrangements being agreed with North Edinburgh Arts.

(References – Finance and Resources Committee, 3 March 2022 (item 22); report by the Executive Director of Education, Children and Families, submitted.)

## **23. Health and Social Care Contract Extension Report**

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A report set out the current Edinburgh Health and Social Care Partnership commissioning activity and how that impacted on contractual arrangements including the requirement to waive the requirement of Contract Standing Orders to allow contracts to be extended at the expiry of the current contract duration.

### **Decision**

To approve the extension of the Health and Social Care contracts outlined in paragraph 4.1 of the report by the Chief Officer, EHSCP.

(Reference – report by the Chief Officer, Edinburgh Health and Social Care Partnership submitted.)

## **24. Award of Contract: EADP – Counselling and Psychological Therapies Services**

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Approval was sought to award a contract to Edinburgh Lothian Council on Alcohol leading a consortium comprising Crew 2000 and CrossReach to deliver Counselling and Psychological Therapies Services. The service was to commence on 1 October 2022 for an initial period of 3 years with the option to extend for a further 3 years, at an estimated total cost of £3,971,000.

### **Decision**

- 1) To approve the award of a contract for Counselling and Psychological Therapies Services to Edinburgh Lothian Council on Alcohol.
- 2) To approve the commencement of the contract on 1 October 2022 for an initial period of 3 years with the option to extend for a further 3 years, with a total estimated value of £3,971,000.

(Reference – report by the Chief Officer, Edinburgh Health and Social Care Partnership submitted.)

## **25. Appointments to Joint Consultative Group**

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The Finance and Resources Committee was invited to appoint the membership of the Joint Consultative Group.

### **Decision**

- 1) To appoint Councillors Macinnes, McVey, Pogson, Neil Ross and Walker and to the Joint Consultative Group.
- 2) To appoint Councillor Walker as the Convener of the Joint Consultative Group.
- 3) To agree that the Green and Conservative Groups would confirm their appointments in writing following the meeting.

(Reference – report by the Interim Executive Director of Corporate Services, submitted.)

## **26. Contract Awards and Procurement Programme (Period 1 January to 30 June 2022)**

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Updates were presented on the scope of contracts awarded across the Council in the period 1 January to 30 June 2022.

### **Decision**

- 1) To note the report and the contract awards made by officers under delegated authority, in accordance with the Council's Contract Standing Orders. A further report would be submitted to the Committee in approximately six months' time.
- 2) To note the total value of contacts for individual suppliers who held multiple contacts would be provided in future reports.

(Reference – report by the Interim Executive Director of Corporate Services, submitted.)

## **27. Workforce Dashboard with Wellbeing and Absence Deep dive**

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The Council's Workforce Data (April to June 2022) and a 'deep dive' data and analysis relating to the wellbeing and absence trends of the workforce (July 2021 to June 2022) were provided.

### **Decision**

- 1) To review and to note the information contained in the Workforce Dashboard (April to June 2022) and Wellbeing and absence deep dive (July 2021 to June 2022).
- 2) To note the progress which had been made in delivering the commitments of the Councils Wellbeing Strategy.
- 3) To request information on the number of staff by contract type, for example permanent, fixed term, agency.

(Reference – report by the Interim Executive Director of Corporate Services, submitted.)

## **28. Ravelston Pavilion and Surrounding Parkland – Community Asset Transfer**

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Approval was sought for the disposal of Ravelston Park Pavilion and surrounding land under a Community Asset Transfer arrangement.

### **Decision**

To approve the disposal of Ravelston Park Pavilion and surrounding land, Craigcrook Road, Edinburgh, to Blackhall Community Trust on the terms set out in the report and on such other terms and conditions to be agreed by Executive Director of Place.

(Reference – report by the Executive Director of Place, submitted.)

## **29. Land at Millerhill, Edinburgh – Proposed Disposal**

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Approval was sought for the proposed disposal of an area of land to Midlothian Energy Ltd require a site to construct a District Heating Centre, to utilise heat from the Millerhill Recycling and Energy Recovery Centre.

### **Decision**

To approve the disposal of 1.09 hectares (2.69 acres) of land, and grant of servitude rights, at Millerhill to Midlothian Energy Limited, on the terms and conditions outlined in the report.

(Reference – report by the Executive Director of Place, submitted.)

## **30. Land at Rannoch Terrace, Clermiston, Edinburgh – Proposed Disposal**

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A report sought approval to dispose of land to AMA Homes on the terms and conditions outlined in the report.

### **Motion**

To approve the disposal of 247 sq m of land at Rannoch Terrace to AMA Homes, on the terms and conditions outlined in the report.

- Moved by Councillor Watt, seconded by Councillor Griffiths

### **Amendment**

- 1) To approve the disposal of 247 sq m of land at Rannoch Terrace to AMA Homes, on the terms and conditions outlined in the report.
- 2) To request early indication from the developer of their proposed timeline for bringing forward an application which delivers active frontage at ground level and 100% affordable housing above ground level.
- 3) To note the Condition of Sale at 4.1.4 and includes a further condition that the purchaser would submit planning permission within 12 months of the date of the report.

- Moved by Councillor Hyslop, seconded by Councillor Macinnes

In accordance with Standing Order 22(12), the amendment was accepted as an addendum to the motion by Councillor Watt.

## Decision

- 1) To approve the disposal of 247 sq m of land at Rannoch Terrace to AMA Homes, on the terms and conditions outlined in the report.
- 2) To request early indication from the developer of their proposed timeline for bringing forward an application which delivers active frontage at ground level and 100% affordable housing above ground level.
- 3) To note the Condition of Sale at 4.1.4 and includes a further condition that the purchaser would submit planning permission within 12 months of the date of the report.

(Reference – report by the Executive Director of Place, submitted.)

### **31. Depot Rationalisation Programme – Bankhead Depot Refurbishment Award of Contract**

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Approval was sought to award a contract for the Bankhead Depot Refurbishment to Tilbury Douglas Construction Limited, to commence in October 2022 for a period of 11 months at a total value of £3,402,119.74.

## Decision

- 1) To approve the award of a contract for Bankhead Depot Refurbishment to Tilbury Douglas Construction Limited at a value of £3,402,119.74.
- 2) To note it was anticipated the contract would commence in October 2022 and have a programme duration of 11 months.

(Reference – report by the Executive Director of Place, submitted.)

### **32. Unit 4/5 Clocktower, South Gyle Industrial Estate, Edinburgh – Proposed Lease Extension**

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Approval was sought to grant a lease extension to Thus Group Holdings Limited until 31 August 2032 on the terms and conditions outlined in the report.

## Decision

To approve a new 10-year lease extension to Thus Group Holdings Limited at Unit 4/5 Clocktower, on the terms and conditions outlined in the report.

(Reference – report by the Executive Director of Place, submitted.)

### **33. Walk Up Avenue, Craigmillar, Edinburgh - Proposed New Lease**

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The Craigmillar Meanwhile Project was a proposal to transform an unused site in the heart of Craigmillar Town Centre. Approval was sought to lease the site to Trade Unions in Communities.

### **Decision**

- 1) To note the outcome of the marketing exercise for the first commercial unit at Walk Up Avenue, Craigmillar.
- 2) To note the connection with the motion approved by Council, on 30 June 2022, regarding Trade Unions in Communities.
- 3) To approve the lease to the Trade Unions in Communities on the terms outlined in the report and on other terms and conditions to be agreed by the Executive Director of Place.
- 4) To note that the Head of Estates would provide further information on funding and timescales for the proposed second commercial unit.

(Reference – report by the Executive Director of Place, submitted.)

### **34. 18-19 West Harbour Road, Edinburgh – Proposed Lease Extension**

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Approval was sought for a 10-year lease extension to Powderhall Bronze on the terms and conditions outlined in the report.

### **Decision**

To approve a new 10- year lease extension to Powderhall Bronze of the property at 18-19 West Harbour Road on the terms and conditions outlined in the report.

(Reference – report by the Executive Director of Place, submitted.)

### **35. Deed of Servitude for access at Water of Leith Walkway Waulkmill Loan**

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Approval was sought to grant a Deed of Servitude for access to Mr Brian Hall, along the Water of Leith Walkway at Waulkmill Loan.

### **Decision**

To approve granting a Deed of Servitude in favour of Mr Brian Hall under the terms and conditions outlined in the report.

(Reference – report by the Executive Director of Place, submitted.)

### **36. Block 1 Unit 4 Pennywell Town Centre, Edinburgh – Proposed New Lease**

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Approval was sought to grant a new 10-year lease to Eye Tec (Ophthalmic Opticians) Limited on the terms and conditions outlined in the report.

#### **Decision**

To approve a new 10-year lease to Eye Tec (Ophthalmic Opticians) Limited at Block 1 Unit 4, Pennywell Town Centre, on the terms and conditions outlined in the report.

(Reference – report by the Executive Director of Place, submitted.)

### **37. Appointment of Professional Services, George Street and the First New Town – from RIBA Stage 4 (Technical Design)**

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British Architects (RIBA) Stage 4 - Technical Design professional services to support delivery of the George Street and First New Town public realm improvement project.

#### **Decision**

- 1) To note the previous commission approved by the Executive Director of Place to appoint Faithful & Gould Ltd to support delivery of the Royal Institute of British Architects Stage 3 - Spatial Co-ordination of the George Street and First New Town Public Realm Improvement Project by utilising the Council's Professional Services Framework.
- 2) To approve the retention of Faithful & Gould Ltd to provide RIBA Stage 4 - Technical Design professional services, commissioned through the Council's Professional Services Framework.
- 3) To note that the RIBA Stage 4 -Technical Design process would only commence following progression through the end of RIBA Stage 3 gateway review process (September 2022).

(Reference – report by the Executive Director of Place, submitted.)

### **38. Housing Service Asbestos Framework**

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The Housing Service had an ongoing requirement for professional services and remediation works related to the management of asbestos throughout the domestic estate.

#### **Decision**

- 1) A Housing Service Asbestos Framework to agreement was awarded by the Executive Director of Place, in consultation with the Convener and Vice-Convener of the Finance and Resources Committee, in March 2022. This decision was taken under urgency provisions, in accordance with section 4.1 of the Council's Committee Terms of Reference and Delegated Functions.

- 2) The contract commenced on the 1 April 2022, for a period of three years with the option to extend for up to a further 12 months, at a total estimated value of £3,165,593.

(Reference – report by the Executive Director of Place, submitted.)

### **39. Community Alarm System and Sheltered Housing Alarm Repair, Maintenance and Installation Contract Extension**

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A report set out the detail of the extension of the Sheltered Housing elements of a contract awarded to SPIE Ltd under urgency powers in consultation with the Convener and Vice-Convener of Finance and Resources on 1 April 2022.

#### **Decision**

- 1) To note the contract extension awarded to SPIE Ltd as an urgent decision in accordance with section 4.1 of the Council's Committee terms of Reference and Delegated Functions by the Executive Director of Place, in consultation with the Convener of Finance and Resources.
- 2) That urgent powers to authorise these extensions were sought and granted by the Convener and Vice-Convener on 1 April 2022.
- 3) The contract extension was backdated to 1 February 2022 and would run for a period of one year. The estimated value of the contract was £100,000.

(Reference – report by the Executive Director of Place, submitted.)

### **40. Currie High School**

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The Committee in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, excluded the public from the meeting during consideration of the following item of business for the reason that it involved the likely disclosure of exempt information as defined in Paragraphs 8 and 9 of Part 1 of Schedule 7A of the Act.

Approval was sought to award the construction contract for the new Currie High School to Kier Construction Ltd. A review of the existing Capital Investment Programme, including consideration of current market conditions in the construction sector, would be undertaken as part of the 2023/24 annual budget process.

#### **Decision**

- 1) To approve the award of the contract for the construction of the replacement Currie High School to Kier Construction Ltd at the fixed price value of £65,986,369.35.

- 2) To note that a full review of the Capital Investment Programme would be carried out for presenting to elected members as part of the budget process.
- 3) To refer the report to a future meeting of the Education, Children and Families Committee for information.

(Reference – report by the Executive Director of Place, submitted.)

#### **41. Award of Contracts for Roseburn to Union Canal Active Travel Route and Greenspace Improvements Project Construction**

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The report sought approval to delegate authority to the Executive Director of Place to award the contract for the construction stage to Balfour Beatty Civil Engineering Limited, through the Scape Procure Scotland 'National Civil Engineering and Infrastructure Framework – Scotland' framework To agreement, and to appoint a Construction Supervisor for the project through Lot 13 (Transportation Services) of the Council's new Professional Services Framework (PSF), at an estimated cost of approximately £350-400k.

#### **Decision**

- 1) To delegate authority to the Executive Director of Place to award a contract to Balfour Beatty Civil Engineering Limited to undertake construction of the Roseburn to Union Canal Active Travel Route and Greenspace Improvements Project' procured through the Scape Procure Scotland 'National Civil Engineering and Infrastructure Framework – Scotland' framework to agreement, subject to the project's continued affordability.
- 2) To note that the contract value was expected to be at an upper range of under £13.5m.
- 3) To approve the appointment of a Construction Supervisor for the project through Lot 13 (Transportation Services) of the Council's new Professional Services Framework, at an estimated cost of approximately £350-400k.

(Reference – report by the Executive Director of Place, submitted.)